

Merced Irrigation District

Parks and Recreation Department

Volunteer Campground Host Service Agreement

(To be completed by Host)

Volunteer Name: _____

Date of Birth: _____

Address: _____

Email address: _____

City: _____ State: _____

Zip: _____

Phone: _____

Emergency Contact (1st): _____

Phone: _____

Relationship: _____

Emergency Contact (2nd): _____

Phone: _____

Relationship: _____

(To be completed by MID)

Agreement Effective Date: _____ Agreement Termination Date: _____

Assigned Campground: _____ Assigned Camp Site: _____

Volunteer Service Agreement

This Volunteer Campground Host Service Agreement (Agreement) is entered into between the Merced Irrigation District (MID) and the Volunteer named hereinabove (Host). The Host agrees to perform the duties and tasks outlined in this Agreement, the MID Campground Host Program, and as summarized in the initial orientation and meeting to be held between MID staff and the Host. In exchange, MID agrees to provide the Host with consideration as provided herein.

The Host agrees to provide or do the following:

- a) Host understands and acknowledges that he/she will not be compensated for any voluntary service provided hereunder or for any work performed on behalf of MID, unless provided for herein. Host may request reimbursement of necessary and allowable expenses, when authorized in advance by the MID Director of Parks and Recreation. Any request for reimbursement shall be in writing.
- b) Host shall comply with all MID policies, regulations, directives and instructions as may be provided by MID staff, and to conduct himself/herself in a pleasant, courteous and professional manner at all times. Host should conduct themselves in a manner so as not to disrupt visiting members of the public. No alcoholic beverages shall be consumed while performing Host duties and responsibilities, nor shall Host appear intoxicated or under the influence of any form of alcohol or drugs, at any time.
- c) Host shall maintain nightly availability at the assigned campground (e.g., McSwain, McClure Point, Horseshoe Bend, Barrett Cove, etc.) for minimum of 4 nights per week, including weekends and holidays. The weekly schedule will be determined by the MID Director of Parks and Recreation in cooperation with the Host.
 - a. Host will be scheduled to work an average of 4 hours per day, and between 20 and 30 hours per week, as may be needed by MID. Host work duties may be divided between couples, as determined appropriate by the MID Director of Parks and Recreation.
 - b. Host shall inform the MID Director of Parks and Recreation of any illness or planned absence, as soon as reasonably practicable.
 - c. Even when not specifically scheduled for service, Host should consider himself/herself "on call" to assist other park visitors or members of the public, when needed.
- d) Host shall wear a shirt, hat and name tag provided by MID when performing Host duties and responsibilities on behalf of MID.
- e) Host will hand out informational pamphlets and copies of park rules and regulations, or other general information, and perform a public relations role for MID by responding to questions from the general public, as may be appropriate.
- f) Host may be asked to perform light work tasks from time to time, such as litter pickup, light restroom cleanup or restocking, or assisting MID staff in performing duties, as may be appropriate.

- g) Host will report all disturbances or inappropriate conduct/activity to MID staff. Host shall not attempt to apprehend, discipline, reprimand or otherwise take any law enforcement action, at any time. Host shall serve as a pleasant ambassador of MID and educator of park rules, not an enforcer.
 - a. Host is encouraged to keep a written log of disturbances or inappropriate conduct/activity, complaints or criticism of MID facilities, and notes of any items that may need maintenance or attention. This log may be informal and kept as convenient for the Host.
- h) Host shall provide his/her own camping gear and personal items, and shall maintain his/her assigned campsite in any an orderly fashion, at all times. The MID Director of Parks and Recreation shall approve of the installation of any personal item or structure outside of the Host's camper/trailer, other than what would otherwise be acceptable to any other member of the public visiting the campground. A maximum of 2 pets are allowed, but shall be kept under physical restraint at all times. No vicious animals or pets considered a "nuisance" may be kept on MID property.
- i) Host shall abide by all MID campground rules and regulations, other than those expressly waived by this Agreement. Assigned camp spaces are for the use of the Host (and his/her spouse) only. Overnight guests with the Host by dependents, relatives or friends is discouraged but may be allowed by the MID Director of Parks and Recreation on a case-by-case basis.
- j) At no time shall the Host collect a fee, accept a tip, or assist a member of the public if doing so involves the handling or exchange of money.
- k) Upon Host's completion of volunteer service, the Host shall remove all of his/her camping equipment and the campsite area must be left clean and in good repair. Upon expiration of this Agreement, Host will be charged for park and campsite use if the campsite has not been vacated and a new agreement is not signed and in place.

MID agrees to provide or do the following during the term of this Agreement:

- a) Provide the Host with a campsite at the Host's assigned campground, together with complementary usage of associated water, electrical, sewer and garbage services, which shall be limited to reasonable and normal use.
 - a. MID agrees to waive all admission to MID Parks facilities, campground fees/charges as well as boat fees (if desired). Host shall be allowed a maximum of 2 personal vehicles in addition to their trailer/motorhome.
- b) MID waives its rule providing for a maximum stay within its campgrounds, and prohibiting the establishment of permanent residence.
- c) MID shall provide Host and his/her spouse with training as may be reasonably needed to enable the Host to perform his/her duties and responsibilities, including an initial orientation training.

- d) MID shall provide Host and his/her spouse with T-shirts, hats and name badges for use while performing Host duties and responsibilities.
- e) MID shall provide a sign to be placed at the Host's campsite to designate the site as belonging to the MID Campground Host.

The MID Director of Parks and Recreation or her designee shall determine the quality, fitness, promptness and acceptability of the Host's service, and may terminate or cancel this Agreement for any reason and at any time by providing written notice to the Host. Said decision shall be final and conclusive, and not appealable to the MID Board of Directors. The Host may terminate this Agreement for any reason and at any time by providing written notice to the MID Director of Parks and Recreation. MID may, in its discretion, assume liability for tort claims against the Host arising from acts or omissions occurring within the course and scope of authorized volunteer service hereunder.

The Host is performing volunteer work for MID, and shall not be considered an employee of MID for purposes of wages, and shall not be compensated by wages or stipend. Host shall not be permitted to participate in any public employee retirement program or other form of benefit offered to MID employees. The Host understands and agrees that any injuries sustained when performing volunteer service under this Agreement shall not be included within the scope of workers compensation coverage held by MID. Host agrees that any such injuries shall be covered by Hosts own personal healthcare insurance, which Host agrees to maintain during the entire term of this Agreement. MID provides no insurance or guarantee for the damage or theft of Host's personal property.

This Agreement is effective as of the date 1st written above.

Volunteer Approval: I hereby volunteer my services as a volunteer for the Merced Irrigation District.

Host signature

Merced Irrigation District

Brooke Gutierrez
Director of Parks and Recreation

Merced Irrigation District

Parks and Recreation Department

MID Campground Host Program

Background Information

The Merced Irrigation District (MID) is a California irrigation district formed and existing pursuant to California law. Among other things, MID owns and operates the New Exchequer and McSwain Dams on the Merced River approximately 20 miles north and east of the town of Snelling, including the parks and recreation facilities associated with Lakes McClure and McSwain. These facilities include campgrounds at Lake McSwain, McClure Point, Barrett Cove, and Horseshoe Bend.

The Board of Directors for MID (Board) has created a Campground Host Program for the purpose of encouraging volunteer service from members of the public to temporarily “live in” and be a visible host for MID parks facilities. This packet is intended to provide volunteer campground hosts with information needed to apply for a campground host position, and to inform campground hosts of their duties and responsibilities. Applications will be accepted year-round and should be on the form provided in Attachment A to this packet. Applications must be received at least thirty (30) days in advance of the time perspective campground hosts wish to serve. Completed applications should be directed to the MID Director of Parks and Recreation.

General questions may be directed to:

MID Director of Parks and Recreation

Brooke Gutierrez

9090 Lake McClure Road

Snelling, CA 95369

209-722-5761

bgutierrez@mercedid.org

MID’s Campground host Program runs year-round as the needs of MID require, however MID campgrounds typically are most heavily used between the months of May and October. Campground hosts typically serve for a period of between 4 weeks and 6 months. The MID Director of Parks and Recreation may extend the service of a campground host at his/her discretion based upon the qualifications of the host and the need/convenience of MID.

If there is more than one applicant to serve as a volunteer campground host for a particular time period, or specific MID park location, an interview may be conducted by the MID Director of Parks and the successful candidate will be selected. Prospective campground hosts not chosen for a particular time period or location may be offered volunteer service at a different time or location. The number of consecutive years that a campground host may serve may be limited in order to allow others an

opportunity to volunteer. All campground hosts must undergo a successful background check, and must sign the Merced Irrigation District Volunteer Campground Host Service Agreement.

Campground hosts are provided an assigned campsite in exchange for their volunteer service. Depending on the assigned camp location, water, electric and/or sewer services may or may not be provided. Prospective camp hosts should inquire about services at specific locations prior to assignment. Hosts provide their own camping vehicles and equipment, and personal items during the time service, and must display MID permits on their vehicles at all times. Other equipment that may be needed to efficiently perform the campground host responsibilities may be provided at the discretion of the MID Director of Parks and Recreation, such as a golf cart.

Job Functions and Responsibilities

Campground hosts typically work independent of MID staff and report to the MID Director of Parks and Recreation. Campground hosts must be over 18 years of age and must not have any felony convictions. Generally, campground hosts interpret and inform features and attractions at MID parks and recreation facilities to members of the public. Campground hosts are strictly considered volunteers and are not compensated for their service other than what may be provided for in the Volunteer Campground Host Service Agreement. Each of MID's campground locations are different and unique, and therefore the needs and responsibilities of a campground host may vary at each location slightly.

Campground hosts temporarily reside at the assigned campsite, serving as a helpful and informative interface for MID at campgrounds. Campground hosts enhance the experience of members of the public at MID parks facilities, assist campers by providing informational materials, answering questions and explaining rules in a pleasant and helpful manner. Campground hosts should set a good example by being a model camper, keeping their campsite neat and orderly, and in good repair at all times. Campground hosts should be familiar with MID campground rules and regulations, locations for services such as fuel and supplies may be obtained, as well as locations for local points of interest.

Campground hosts should perform regular and routine campground checks to ensure the pleasant experience of park visitors, confirm the campsite and registration of campground guests, and to ensure the neat and orderly appearance of the campground. Although campground hosts may be assigned light-duty tasks by MID staff from time to time, hosts can expect to perform light maintenance work around their assigned campground such as but not limited to litter pickup, sweeping, light restroom cleanup and stocking, etc. Campground hosts may be asked to assist with information and schedule distribution, special events promotion, or assisting with programs for special events.

Essential job functions include: representing MID in a positive manner at all times; assist MID staff upon request; provide general information and assistance to members of the public upon request; be informed of and able to effectively communicate directions to MID parks facilities and other local points of interest, park usage fees, and MID rules and regulations; be able to work the time commitments and schedule set forth in the Volunteer Campground Host Service Agreement; willingness and ability to follow MID Rules and Regulations; maintain a neat and orderly campsite; sit, stand or walk for prolonged

periods of time as may be needed to perform campground host responsibilities; be able to bend, walk, lift, stoop, carry or drag items that may be associated with campground operations; walk or hike on uneven ground; and, be able to communicate orally and document activities and incidents in writing.

In order to effectively respond to emergencies or other situations that may require immediate or prompt attention, campground hosts may be assigned a MID radio and/or cell phone. At no time are campground hosts authorized to engage in any type of law/rules enforcement. All emergencies, issues and related incidents should be reported to the on-duty Park Ranger, the MID Director of Parks and Recreation, and if appropriate, call 911 to notify law enforcement or emergency personnel.

By signing below I certify that I have read, understand fully, and agree to fully comply with the information and requirements set forth herein.

Campground Host Volunteer

Date

Attachment A

Application to serve as Volunteer Campground Host